

Job Description

Numed Malaysia Sdn Bhd

Academic Lecturer

Job Summary – Academic (Lecturer) Pathology/Pathophysiology & Physiology

.....

Applications are invited for a non-clinical lecturer/senior lecturer. As a member of the academic faculty of NUMed Malaysia, the successful applicants will play a major role in coordinating, directing and delivering undergraduate teaching, particularly in pathology/pathophysiology, to students on the MBBS medical degree and biomedical sciences (BMS) degree at NUMed.

The job would particularly suit candidates with a Medical Degree (eg MBBS/MBChB) plus a masters degree in pathology/pathophysiology, or PhD in a pathology/pathophysiology related topic. Appropriate teaching experience would also be required.

Appointments are available from February-August 2025, the date of commencement is negotiable to start within this period Informal enquiries may be made to Prof. Joanna Matthan, Dean of Academic Affairs (joanna.matthan2@newcastle.edu.my).

In applying for this position, please provide a covering letter explaining your interest in the advertised post, a CV detailing your experience and achievements in teaching in these subject areas and research and a brief statement describing your plan for developing your teaching and research over the next five years. Please also include in your covering letter your notice period, along with your current and expected salary. Formal applications should be sent via email to: Nirmala.Arjunan@newcastle.edu.my

Main Duties and Responsibilities

.....

This role includes but is not limited to the following tasks/duties:

1) Teaching and Learning

- Design and deliver high quality teaching and learning materials, resources and activities to undergraduate students within NUMed in line with the School/Institute and Faculty teaching objectives and timetable requirements. Where appropriate, this should be carried out within external professional or accreditation requirements.
- Take responsibility for the management and supervision of student learning experiences such as projects, practicals, and where appropriate field trips and placements.
- Provide a range of timely support to enhance the student experience. Set, mark and assess course work and examinations, providing timely and effective feedback to students.

Job Description

- Provide personal tutoring and mentoring for students, giving first line support.
- Refer students as appropriate to services providing further help.
- Contribute to the planning, design and development of modules and programmes to improve teaching across the School/Institute and Faculty.
- Evaluate own practice and undertake continuing professional development.
- Contribute to the wider work of the School/Faculty and University through input to project teams, working groups and committees.
- Gain recognition from the HEA at Fellowship Level (D2) or above.

2) Research, Scholarship and Innovation

The following scholarship and innovation responsibilities relate specifically to academic lecturer roles in:

- Develop evidence based innovative teaching methods.
- Work with colleagues in both academic and clinical areas to contribute to wider research aims in areas such as student support, clinical skills teaching etc.
- Be part of the team that presents education research findings to conferences and in research papers.
- Integrate scholarship, research and/or professional activities with teaching and supporting learning, as appropriate.
- Plan and gain appropriate funding, to carry out an area of research, or contribute to this activity as a member of a team working on a broader programme.
- Disseminate research results through appropriate media (eg. Conference presentations) and to advance knowledge in the field and enhance the University's reputation for high quality research. This will include authoring or co-authoring papers for publication in high quality academic journals.

3) Engagement/Outreach/Recruitment

Contribute regularly to:

- Community engagement such as 'Health Camps' and other clinical/public health related engagement activities.
- Participate in organised programmes of outreach / public engagement.
- Promote the University's values and support widening access to our programmes and facilities to people who have historically had little involvement in universities.
- Participate actively in recruitment events e.g. Open Days, MBBS selection interviews

4) Administration and Management and Leadership

The following administration and management responsibilities to be carried out with agreement from line manager:

- Take on case leadership in year one and two where there is a need, or lead on a significant area of the MBBS or BMS course.

Job Description

- Take up roles, either as a full role or deputy role in areas such as assessment lead, assignment lead, clinical skills lead, communication skills lead, etc. – or a combination of these
- Take responsibility for a defined management or administrative role, such as Module Leader or Year Tutor.

Key working relationships

- Reports to the NUMed Malaysia Chief Executive Officer, and responsible to the Dean of Academic Affairs for the discharge of assigned duties.
- Liaise with students and colleagues, both in NUMed and Newcastle University.
- Build internal and external contacts and participate in internal and external networks for the exchange of information and ideas, and to form relationships for future collaboration.

Additional qualifications, skills and experience required for appointment

- A teaching qualification is desirable but not a requirement.
- Extensive teaching experience with evidenced high-quality delivery
- Collaborative team worker
- Possess sufficient breadth or depth of specialist subject knowledge in one or more relevant discipline, and a working knowledge of a variety of strategies to promote and assess learning.
- An excellent command of English, and the ability to communicate complex information clearly, and to engage the interest and enthusiasm of students and inspire them to learn.
- Approachable and sensitive to the diverse needs of students – student focused.
- Engage in continuous professional development.

Person Specification

	Qualifications	Essential or Desirable (E or D)
1	MBBS, PhD, or equivalent postgraduate professional qualification or experience.	E
2	Qualification relevant to pathology/pathophysiology (eg. MSc Pathology)	E
3	Qualification relevant to university teaching eg. Teaching certificate, diploma, M.Ed.	D
	Knowledge, Skills and Experience	
1	Research experience and publications.	D
2	Experience administering teaching programs.	D
3	Subject specialist knowledge and expertise in one or more of the biomedical or behavioral science disciplines relevant to the	E

Job Description

	undergraduate MBBS and BSc curricula.	
4	Specific subject specialty knowledge in Pathology/Pathophysiology & Physiology	E
5	Demonstrable ability to effectively teach, support and supervise students, taking account of the diverse needs of students.	E
6	Proven ability to engage, interest and enthuse students and inspire them to learn.	E
7	An ability to relate scientific evidence to clinical practice.	E
8	Demonstrate IT/Digital literacy and ability to use this in teaching delivery	D
	Attributes and Behaviours	
1	Excellent command of English.	E
2	Can demonstrate excellent communication and good interpersonal skills and empathy with staff and students.	E
3	Ability to organize self, time, and people.	E
4	Reliable, punctual, and self-motivated.	E
5	Flexible.	E
6	Capacity for original thought.	E
7	High level of analytical and problem-solving capability, with the personal skills, initiative and drive to achieve the solution.	E
8	Ability to work collaboratively with colleagues and to encourage the commitment of others.	E
9	Good networking skills.	E
10	High level of organizational and administrative skills.	E
11	Potential to cope with stressful situations and undertake responsibility.	E
12	Leadership potential. Previously held positions of responsibility.	D

HR Office Use Only

SAP Position Number:

Grade:

Effective Date: 03/12/2024